



Visitation by or on behalf of THE BISHOP OF PITTSBURGH

Title III Canon 14 Sec. 2(E): On notice being received of the Bishop's intention to visit any Congregation, the Clergy shall announce the fact to the Congregation. At every visitation it shall be their duty and that of the Wardens, Vestry or other officers, to exhibit to the Bishop the Parish Register and to give information on the state of the Congregation, spiritual and temporal, in such categories as the Bishop shall have previously requested in writing.

Title III Canon 24 Sec. 4(a): Each Diocesan Bishop shall visit the Congregations within the Diocese at least once in three years. Interim visits may be delegated to another Bishop of this Church. 4(b): At every visitation the visiting Bishop shall preside at the Holy Eucharist and at the Initiatory Rites, as required, preach the Word, and examine the life and ministry of the Clergy and Congregation according to Canon I11.14.2 (E).

Visitation Planning Form (Circle or fill in all that apply to this visit)

Parish: _____

Date of Visitation: M T W Th F Sa Su ____/____/____

Purpose of Visitation: Confirmation Reception Reaffirmation Baptism
 Dedication / Blessing (Of What?): _____
 Anniversary Celebration (Of What?): _____
 Adult Class Teen Class Conf. Class Children's Class

Lessons to be used: _____

Things which would be helpful for the Bishop to emphasize in discussion o announcements:

Education Time: _____ Desired Topic: _____

Liturgical Color: __ (The usual color for confirmation is red.)

Service Time(s):

Number of Certificates Needed: Confirmations _____ Reaffirmations _____
 Receptions _____ Baptisms _____

Acolytes to be honored (list names) _____

Please complete both sides of this form.

Other Recognitions (describe): _____

Leadership Meetings: Clergy Wardens Vestry Other: _____

Fellowship Event(s) (describe): _____

Other Special Requests/Desires: _____

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- **We ask that this completed form be in the Bishop's office no less than two weeks before the visitation:**

Bishop's Office
Episcopal Diocese of Pittsburgh
900 Oliver Building 535
Smithfield Street
Pittsburgh, PA 15222 Fax:
412/471-5591

- **Additionally the Bishop would like to have the draft of any proposed service leaflet(s) a week before the visitation.**
- Thank you for your cooperation.

ADDITIONAL NOTES: