



St. Stephen's  
Anglican Church

People like Jesus. Earth like Heaven.



# ST. STEPHEN'S ANGLICAN CHURCH, SEWICKLEY

## VICAR

### WHOM WE SEEK:

First and foremost, St. Stephen's seeks a follower of Jesus Christ who exhibits a deep and lived gratitude for the grace of God in Christ. The best fit for our needs is a humble but action-oriented leader, capable of experiencing and relaying their faith in and love for Christ in meaningful and tangible ways to their colleagues and our parishioners. We have a great diverse team representing many styles and gifts. For this role, we are seeking to add an outgoing and community-focused pastor who enjoys building relationships not only with those inside the church and on our staff, but also in the community at large around our church. The Vicar we seek brings a thoughtful approach, a bias to action, and a passion and energy to deliver support and solutions not only for spiritual formation and growth, but also in tactical and meaningful ways that strengthen our church's processes and ways of working, equipping us to accelerate growth and impact. A wise shepherd who leads others with a gracious manner, our next Vicar will be an effective, supportive leader capable of leading a high performing and highly engaged team – caring as much about the people on their team as they do for discipling for Christ. Finally, we aim to find an excellent communicator, demonstrating skill in preaching, teaching, writing, and interpersonal communication.



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*Joining God in His work of  
transforming individuals,  
our community, and the world  
through the gospel of Jesus Christ*

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**5 Mission Pillars  
(How we fulfill our calling)**

- **INVITE** people into a grace-filled relationship with Jesus Christ & his family, the church.
- **EQUIP** people to be disciples who obey the teachings of Jesus found in scripture & are formed into the image of Christ by the Holy Spirit.
- **ENGAGE** our community & world.
- **ENRICH** the broader church.
- **EMPOWER** our mission by generously & joyfully using our spiritual gifts & financial resources for the kingdom.

# POSITION DESCRIPTION

**TITLE:** Vicar  
**REPORTS TO:** Rector  
**STATUS:** Full Time  
**DATE:** May 1, 2024

**POSITION SUMMARY:** The Vicar is the senior associate pastor of St. Stephen's Anglican Church, reporting to the Rector and serving as a strategic ministry partner and a pastoral leader of the parish. With an executive role in leadership, planning, and execution, the Vicar assists the Rector in strategic implementation of the church's calling and mission assuring that all ministry and operational areas are working toward their fulfillment. In doing so, the Vicar will support our desire to work with excellence for the glory of God and the good of his people. In the absence of the Rector, the Vicar assumes management of the day-to-day ministries of the parish, acting and speaking on behalf of the Rector.

## **SPECIFIC MINISTRY AREAS AND RESPONSIBILITIES**

**FORMATION MINISTRIES:** The Vicar guides the staff, lay ministers, and programmatic aspects of St. Stephen's formation ministries, consisting of Children's, Student, and Adult formation as well as Community Life. In addition to the on-going work of formation by these ministries, we have a longer-term goal of developing a discipleship pathway from nursery through adulthood. The Director of Community Life is a new position for St. Stephen's tasked with developing a strong sense of community through large events and small groups. Direct staff reports to the Vicar from this area include: the Minister to Children and Families, Minister to Students and Families, and Director of Community Life.



**MISSION:** St. Stephen's is deepening our sense of call to Christian mission on two fronts: individual and corporate. Individually, we want to instill the value that every follower of Jesus is a minister called and gifted for mission and that our mission encompasses every aspect of our life. The Vicar will cultivate this as we integrate an understanding of spiritual gifts as well as the call to use those gifts in every sphere of life: work, school, home, etc. into our formation ministries at all age levels. Corporately, we are re-visioning our relationship with individual and institutional mission partners through the work of our Mission Commission. We want to narrow the number of our partners in order to deepen our level of involvement in their ministries. The Vicar will continue this work, guiding the work of the Commission and others to help us raise the visibility of our mission partners and provide opportunities to join them in their ministries.

**PARTNER MINISTRIES:** The Vicar will also oversee partner ministries and associated operations in the church. St. Stephen's has two important partner ministries: St. Stephen's Mother's Morning Out and Noah Ark Preschool is a long-standing anchor of our community with a 40 year track record of excellence in early childhood education. It currently has around 100 students and 22 full-time and part-time teachers. The Vicar will serve as supervisor to the Director of MMO/NA. Our other partner ministry is the Pittsburgh Fellows. The Pittsburgh Fellows graduated its first class in 2006. The emphasis of the PF is primarily on developing missional leaders for the business world. The Fellows program has been very important to St. Stephen's, providing a strong pipeline of young adults into the congregation who have a deep sense of purpose and mission in the kingdom. The Vicar will work closely with the Executive Director and serve on the Fellows Board.

**CLERGY RESPONSIBILITIES:** As a presbyter of St. Stephen's, the Vicar will provide worship leadership on Sundays. They will also be a member of the Pastoral team, providing pastoral care to the congregation, rotating on the weekend pastoral on-call line, and officiating at weddings and funerals as needed. The Vicar will be on the preaching rotation, normally preaching at weekend services once a month. The Vicar (along with other clergy) attends monthly Vestry meetings in a non-voting capacity to help align the work of that body with the work of the ministry staff.



## THE PERSON WE SEEK HAS:

- A growing relationship with Jesus Christ that is evidenced by the fruit of the Spirit.
- A desire to serve Christ and his church through humble leadership and pastoral care.
- Significant experience in vocational ministry (preferably 3-5 years in senior leadership in an Anglican church) with demonstrated gifting in leadership, strategic planning and implementation, preaching/teaching, pastoral care, and equipping lay ministers.
- Ordination as a Presbyter in the Anglican Church in North America.
- MDiv or equivalent degree.

## HOW TO APPLY:

If you have questions or are interested in this position, please reach out to Clint Kerley, St. Stephen's Rector, at [ckerley@ststephenschurch.net](mailto:ckerley@ststephenschurch.net) with the following information:

- A 1-page summary of why you believe you are a fit for this role, highlighting how your qualifications meet what we have outlined in this brochure.
- A 1-page summary of your faith journey.
- Your resume.







## ABOUT ST. STEPHEN'S ANGLICAN CHURCH

St. Stephen's was founded in 1863 and has been a fixture in the village of Sewickley, the northern suburbs of Pittsburgh, and the Diocese of Pittsburgh ever since. Over the past 50 years, St. Stephen's has been known as a parish grounded in strong biblical preaching and teaching from the pulpit as well as in our formation ministries. We have three Sunday services. The 8 a.m. service is a traditional service without music lasting around 50 minutes. The 9:15 a.m. service is traditional with hymns and choir. The 11:15 a.m. is casual with modern settings of hymns and contemporary music. We currently have around 500 people in worship and Children's Ministry on Sunday morning.



## ST. STEPHEN'S CALLING (OUR WHY)

Joining God in his work of transforming individuals, our community, and the world through the gospel of Jesus Christ.

## WHAT WE MEAN BY TRANSFORMATION: PEOPLE LIKE JESUS. EARTH LIKE HEAVEN.

### People like Jesus

"For those whom he foreknew he also predestined to be conformed to the image of his Son..." Romans 8:29

This means people take on the character of Jesus which is encapsulated in his perfect obedience to the great commandments: Love God with your heart, soul, mind and strength and love your neighbor as yourself.

### Earth like Heaven

"Thy kingdom come, thy will be done, on earth as it is in heaven." Matthew 6:10

This means that our world takes on the character of heaven. That God's perfect will and vision for the world seen in Genesis 1 – and promise for its renewal in Revelation 21 - begins now.

## OUR 5 MISSION PILLARS (HOW WE FULFILL OUR CALLING):

Seek the transformation of individuals as we **INVITE** people into a grace-filled relationship with Jesus Christ and his family, the church.

Seek the transformation of the church as we **EQUIP** people to be disciples who obey the teachings of Jesus found in scripture and are formed into the image of Christ by the Holy Spirit.

Seek the transformation of our world as we

**ENGAGE** our community and our world with the gospel of Jesus Christ in tangible ways, meeting their physical and spiritual needs as we love our neighbors as ourselves

**ENRICH** our diocese, the ACNA, and the broader church by raising up mature, theologically-minded, and missional Christian lay and ordained leaders.

Seek the fulfillment of our calling as we **EMPOWER** our mission by generously and joyfully using our spiritual gifts and financial resources for the kingdom.