



The 156th Convention Journal

For the Convention held on November 5-6, 2021

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Diocesan Staff

As of December 31, 2021

The Rt. Rev. Martyn Minns, Interim Bishop of Pittsburgh
Ms. Bonnie Catalano, Executive Assistant to the Bishop
Mrs. Sarah Kwolek, Director of Administration

Leadership Bodies

Reflecting elections held on November 5-6, 2021

Standing Committee

Key: (20##) = Year term ends

The Rev. Elaine Storm, President (2022)
Mr. Kirk Botula, Secretary (2022)
The Rev. Cn. Dr. Andrea Millard (2023)
Mrs. Monique Magness (2023)
The Rev. Herb Bailey (2024)

Mr. Wick Stephens (2024)
The Rev. Andrew DeFusco (2025)
Ms. Mary Martha Truschel (2025)
Mrs. Delia Bouwers Bianchin, Chancellor (N/A)
The Rt. Rev. Martyn Minns, Interim Bishop (N/A)

Board of Trustees

Key: (20## - #) = Yr. term ends–No. of Terms

Mr. Derek Herrington, President (2022-2)
Mrs. Winifred Sherman (2022-2)
Mrs. Susan Hovanec, Secretary (2023-1)
Mr. John Kearns (2023-2)
Mr. Jack Walsh (2023-1)
Mr. Alan Komm (2023-1)

Mr. Thomas Hay (2024-2)
Ms. Nicole DeLuca, Bishop Appointment (2022-1)
Mrs. Sarah Kwolek, Dir. of Admin. & Finance
(N/A)
The Rt. Rev. Martyn Minns, Interim Bishop (N/A)

Diocesan Council

Key: (20##-#) = Yr. term ends–No. of Terms

President: The Rev. Jonathan Millard

Vice President: The Rev. Eric Rodes

Secretary: Ms. Stacey Regan

District 1

The Rev. Glenn Crytzer (2022-1)

LAY VACANCY (2023)

Ms. Judith Hall (2024-1)

District 2

LAY VACANCY (2022)

Mr. Kirk Haberman (2023-1)

The Rev. Dn. Marybeth Carey (2024-1)

District 3

Mr. Tom Miller (2022-1)

Mr. Bill Klingensmith (2023-1)

The Rev. Colleen Klingensmith (2024-1)

District 4

The Rev. Douglas Blakelock (2022-1)

Mrs. Mardiann Vincent (2023-1)

Ms. Holly Ruble (2024-1)

District 6

Dr. Leslie Thyberg (2022-1)

The Rev. Jonathan Millard (2023-1)

Ms. Stacey Regan (2024-1)

District 8

Mr. Dan Oliver (2022-2)

The Rev. Dn. Carolyn Nunnally (2023-1)

Mr. Gary Bookhammer (2024-2)

District 9

The Rev. Michael McGhee (2022-1)

The Rev. Michael Arnold (2023-1)

Mr. Mark Frost (2024-1)

District 10

The Rev. Regis Turocy, DHCE, PT (2022-1)

The Rev. Keith Almond (2023-1)

The Rev. Eric Rodes (2024-2)

Ex Officio Council Membership

The Rt. Rev. Martyn Minns, Interim Bishop

Mrs. Delia Bouwers Bianchin, Chancellor of the Diocese

The Rev. Elaine Storm, Standing Committee President

Mr. Derek Herrington, Board of Trustees President

VACANT, Secretary of Convention

Non-Members

Mrs. Sarah Kwolek, Director of Administration & Finance

Churches in Union with the Diocese

Churches in Union as of 156th Annual Convention

Sorted alphabetically by city with year organized in parenthesis

AMBRIDGE, Church of the Savior (1984)
BEAVER, New Life Fellowship (2019)
BLOOMFIELD, Seeds of Hope Anglican Church (2008)
BRIDGEVILLE, St. Elizabeth Anglican Mission (2011)
BROWNSVILLE, Christ Church Anglican (1813)
BUTLER, St. Peter's Anglican Church (1824)
CHARLEROI, St. Mary's Anglican Church (1896)
CORAOPOLIS, Charis 247 (2008)
CRANBERRY TOWNSHIP, All Saints Anglican Church (2010)
EAST END, Jonah's Call (2008)
EDGEWORTH, Grace Anglican Church (2017)
ELIZABETH, Church of the Transfiguration (1904)
FOX CHAPEL, Christ Church Fox Chapel (1943)
FRANKLIN, TN, St. John's Anglican Church (2010)
GEORGETOWN, St. Luke's Anglican Church (1814)
GIBSONIA, St. Thomas Anglican Church, Inc. (1948)
GLENSHAW, Church of Our Saviour (1890)
GREENSBURG, Christ's Church (1832)
GROVE CITY, Grace Anglican Church (2008)
HOMER CITY, Harvest Anglican Church (2009)
HOPEWELL TOWNSHIP, Prince of Peace Church (1987)
JOHNSTOWN, St. Matthew's Anglican Church (2008)
LEECHBURG, Holy Innocents Anglican Church (1884)
LIGONIER, Epiphany Anglican Fellowship (2008)
MONONGAHELA, True Vine Anglican Church (1860)
MONROEVILLE, St. Martin's Anglican Church (1954)
MOUNT WASHINGTON, Grace-on-the Mount Anglican Church (1851)
MURRYSVILLE, St. Alban's Anglican Church (1970)
NASHVILLE, TN, Church of the Redeemer (2004)
NATRONA HEIGHTS, Christ Our Hope (1896)
NEW BRIGHTON, Christ Anglican Church (1850)
NORTH FAYETTE, Mosaic Church (2011)
OAKLAND, Church of the Ascension (1889)
PATTON, Trinity Anglican Church (1896)
PENN HILLS, Reconciliation Anglican Church (2018)
PITTSBURGH, Incarnation Church (Anglican) (2012)
SEWICKLEY, St. Stephen's Church (1861)
SOMERSET, Somerset Anglican Fellowship (2008)
SOUTH HILLS, The Anglican Parish of Christ the Redeemer (1950)
UNIONTOWN, St. Peter's Parish Church (1838)
UPTOWN, Shepherd's Heart Fellowship (2001)
WASHINGTON, Trinity Church (1844)
WHEATON, IL, All Souls' Anglican Church (2004)

Mission Fellowships & Mission Fellowships-in-Formation

FORT COLLINS, CO, St. Thomas Church

WEST CHICAGO, IL, New Jerusalem Church

STATE COLLEGE, Incarnation Anglican Church

WHEATON, IL, Church of the Great Shepherd

Houses of Prayer

MCDONALD, Hineni House

Churches and Mission Fellowships in Union Released to Other Dioceses

HARRISBURG, Good Shepherd Anglican Mission - released to the REC Diocese of the Northeast & Mid Atlantic

Churches and Mission Fellowships No Longer in Union

Churches closed as of 156th Annual Convention

NASHVILLE, TN, Church of the Epiphany

O'HARA TOWNSHIP, Word of Light Fellowship

Clergy in Good Standing with the Diocese

Sorted by year canonically resident

Bishops

1992 The Most Rev. Robert William Duncan

2019 The Rt. Rev. David Lee Hicks

Priests

1960	John Milton Leggett	2001	John Paul Chaney
1971	John Guest, Litt D.	2001	Lawrence Christopher Deihle
1972	Andrew Joseph Tibus	2001	Gordon Griffith Green
1979	Stephen Follmer Noll, Ph.D.	2001	Susanna Rhoads Scott
1979	Edward "Ted" Manning Wood	2001	Karen Elizabeth Woods, D.Min
1984	John Hayes Park	2002	Ronald Jack Baillie
1985	John Kendal Hervey, D.Min.	2002	Daniel Francis Crawford, Ph.D.
1985	Lawrence Knotts	2002	James Caddell Morehead III, Ph.D.
1986	Peter Erling Ostrander, Ph.D.	2003	Deborah Lynn Carr
1986	Joseph Anthony Vitunic, Jr	2003	John Alexander Macdonald, DMiss
1989	Arnold William Klukas, Ph.D.	2003	Jay Frank Slocum
1990	Gary Dean Miller	2004	Douglas Richard Blakelock
1990	Florence "Ann" Paton, Ph.D.	2004	Donald William Bushyager
1990	Eric Jon Taylor, D.Min.	2004	David Harold Grissom, D.Min.
1995	Geoffrey Whitman Chapman	2004	Marc Ray Jacobson
1995	John "Jack" Stanley Gabig, Ph.D.	2004	Jeffrey Dean Mead
1996	John Mark Heidengren	2004	Jonathan N. Millard
1996	David Douglas Wilson, D.Min.	2004	David Blaine Rucker
1997	Karen B. Stevenson	2004	Douglas Roland Sherman, Jr.
1997	Paul Allyn Sutcliffe, Jr.	2005	Robert Samuel Hanna
1998	Dennett Harden Buettner, D.Min.	2005	James Loughlin Vreeland
1998	Michael Dean Wurschmidt	2006	James Wayne Chester
1999	Colleen Michelle Klingensmith	2006	William Ticknor Henry D.Min.
1999	Joseph Richard Martin	2006	Samuel Robert Jampetro, IV
1999	Gaea Atiyah Thompson	2006	Terrence Elmer Johnson
2000	Donald A. Cox	2006	Paul Martin Johnston
2000	Ira Chauncey Houck, Jr	2006	Ethan James Magness
2000	Langdon "Lang" Pegram MD	2006	Peggy Sue Means
2000	Henry Laurence Thompson, III	2006	Michael Baba Yemba
2001	John Paul Bailey	2007	Scott Thomas Homer

2007	Elaine Emma Storm	2014	Lauren Mara Scharf
2008	Aaron Edward Carpenter, DNP	2014	Alex Shuttleworth
2008	Harold Dean Hicks, Jr.	2015	Diana M. Gorgos
2008	Joshua Miller	2015	James Calvin McCaskill
2009	John Corbett	2015	Karl J. Petterson
2009	Andrew John DeFusco	2015	Ardath Louise Smith
2009	Michael Vincent McGhee	2016	Travis James Bott, Ph.D.
2009	Ann Radebaugh Tefft	2016	Margaret "Peg" Guilbert Bowman
2010	James "Kua" Wilson Kuahiwi Apple	2016	Benjamin Ryan Hughes
2010	Charles Otto Ellenbaum	2016	David William Ketter, III
2010	Constance Keck Hughes	2016	Claire Layne Megles
2010	George John Kacena	2016	Suzanne Cheryl Perkins
2010	Mary Lou Kator	2016	Robert R. Richard
2010	David P. Kletzing Ph.D	2016	Seth Jared Zimmerman
2010	George Byron Koch, D.Min	2017	Mark Woodbridge Brown
2010	Heather Ann Martinez	2017	Ethan Taylor Harrison
2010	James "Jamey" Perry Russell	2017	Julie Esther Cate Kelly-Stump
2010	Teresa "Tracey" Lynn Russell	2017	Frances Celeste Jacobowitz Metcalf
2010	William McDonald Starke	2017	Andrea Mueller Millard, D.Min.
2010	Rebecca Ann Teguns	2018	Tracey Turner Corso, DMD
2011	Livingston Tallmadge Merchant, Jr	2018	Brian Edward Goodwin
2011	Joel Alan Scandrett, Ph.D	2018	Stefanie Renée Rowinski
2011	Regis H. Turocy, DHCE, PT	2018	Donald Raymond Shepson, III, Ph.D.
2011	Jeffrey Scott Wylie	2018	Joshua Turner
2012	Gerald "Keith" Almond	2019	James M. Arcadi, Ph.D.
2012	Kenneth Dean Benge	2019	Christopher Michael Hill
2012	Philip Bottomley	2019	Ralph Clinton "Clint" Kerley
2012	Glenn Paul Crytzer	2019	Todd Michael Murden
2012	Kirsten H. Gardner, Ph.D.	2019	Daniel Aaron Porter
2012	Justin Michael Helton	2019	Peter Paul Snezek
2012	Thomas "Bryan" Jarrell, II	2020	Michael Wayne Arnold
2012	Thomas Arthur Russell, Ph.D.	2020	Myron Julian Manasterski
2013	William A. Eaton	2020	Eric Michael Phillips
2013	Andrew Kelly Gross	2020	Aaron Glen Prosser
2013	Summer Joy Gross	2021	Kevin Antlitz
2013	Stephen James Palmer	2021	Alexander Banfield Hicks
2014	Michael Niebauer	2021	Charles E. Bateson
2014	Eric Michael Rodes		

Deacons

1987	Jeane T. Steele	2011	Catherine Lynne Dunn
1988	Ruth Wick Manson	2011	Carolyn Donkin Nunnally
1988	Elizabeth Steiner Huff Rodewald	2011	Gretchen Worden Peske
1993	Marion Janice Kush	2015	Nancy Cain McCombe
1998	Mark Philip Stevenson, Ph.D	2015	Barbara L. Stang McMillen
1999	Laura Deeds Wicker	2016	Michael Joseph Brigode
2000	Andrea Jackson Buettner	2016	Terry Lee Smolick
2002	Dennis Monte Wilson	2017	Joanne Paulette Martin
2004	Judith Lynn Howells	2019	Mary Juno Baker
2004	Tara Leigh-Anne Jernigan, D.Min.	2019	James Larry Fisher, Jr
2006	Donald Lee Bowers	2019	Robert Lewis
2006	Diane "Dee" Brooks Scott	2019	Elizabeth Cain Smith
2006	Harry Lee Walter	2020	Herb N. Bailey II
2007	Byron Robert Johnson	2020	Jacilyn Perez Goodwin
2008	Marybeth Marshall Carey	2020	Linda Diane Elliott Schlafer, Ph.D.
2008	Wendell "Tom" Carroll Turney	2021	Cariño Casas
2008	Kathy Lynn Walzer	2021	Michael Paul Hustead
2010	Judith Anne Davis	2021	Johnmark Smith

Letters Dimissory

January to December 2021

Accepted

Charles E. Bateson	1/12/2021	Anglican Diocese of South Carolina
Kevin Antlitz	4/16/2021	Anglican Diocese of Christ Our Hope
Cariño Casas	9/2/2021	Anglican Diocese of the Southwest
Leonard Finn	10/11/2021	Anglican Network in Canada
Jennifer Kang	11/2/2021	Anglican Diocese of the Upper Midwest

Issued

Lutitia "Tish" Harrison Warren	1/26/2021	Churches for the Sake of Others
Jonathan Edward Warren, Ph.D.	1/26/2021	Churches for the Sake of Others
Sharon Sue Hobby	2/8/2021	Gulf Atlantic Diocese
James Lafayette Hobby, Jr.	2/8/2021	Gulf Atlantic Diocese
Justin Daniel Hogg	8/12/2021	Gulf Atlantic Diocese
Benjamin James Wulpi	8/31/2021	Anglican Diocese of the South
Joy Unger	9/7/2021	Anglican Diocese of the Great Lakes
Andrew Unger	9/7/2021	Anglican Diocese of the Great Lakes
Nancy Kari Scammacca Lewis	9/23/2021	Churches for the Sake of Others

Clergy Deaths

Richard McGinnis	11/20/2020
Thomas McKenzie	8/23/2021

Clergy Suspended for Life

Martin Johnson	April 2021
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Ordinations

Order of Deacons

<i>Ordinand(s)</i>	<i>Date</i>	<i>Location</i>	<i>Presided By</i>
Alexander Banfield Hicks	3/20/2021	Church of the Ascension, Oakland	The Rt. Rev. Martyn Minns
Michael Paul Hustead	5/3/2021	Trinity School for Ministry, Ambridge	The Rt. Rev. Grant LeMarquand
Johnmark Smith	7/24/2021	Church of the Redeemer, Nashville, TN	The Rt. Rev. Martyn Minns

Order of Priests

<i>Ordinand(s)</i>	<i>Date</i>	<i>Location</i>	<i>Presided By</i>
Eric Michael Phillips	6/12/2021	Grace Anglican, Grove City	The Rt. Rev. Grant LeMarquand
Brian Edward Goodwin	7/24/2021	Church of the Redeemer, Nashville, TN	The Rt. Rev. Martyn Minns
Michael Wayne Arnold	7/24/2021	Church of the Redeemer, Nashville, TN	The Rt. Rev. Martyn Minns
Alexander Banfield Hicks	10/30/2021	Church of the Ascension, Oakland	The Rt. Rev. Martyn Minns
Michael Paul Hustead	11/13/2021	Grace Church, Edgeworth	The Rt. Rev. Martyn Minns

Approved Minutes of the 155th Convention

The One Hundred Fifty-Fifth Annual Convention of the Anglican Diocese of Pittsburgh began on Saturday, November 7th, 2020 via Zoom platform. Registration of Convention deputies took place prior to the Convention. After 9:00 a.m., the Rev. Cn. Joanne Martin led the Convention in Morning Prayer, following which the Archbishop and Interim Bishop addressed the Convention via video. Following these addresses, Mr. Tom Sands, Secretary of the Standing Committee, addressed the Convention.

Statement of Plan for Convention

Mr. Tom Sands welcomed deputies and reviewed the plan and Rules of Order for electronic voting. At the invitation of Mr. Sands, Canon Phil Ashey, Provincial Advisor to the Standing Committee, also addressed the Convention.

Election of President Pro Tempore

The Rev. Andrea Millard, member of the Standing Committee, reported that pursuant to Article IV of the Constitution, in the absence of a Bishop, the Convention must elect a President pro tempore to preside. The Rev. Millard nominated the Rev. Jeffrey Wylie, President of the Standing Committee, to preside as President pro tempore of the Convention. The Rev. Millard asked for nominations from the floor. Hearing none, on behalf of the Standing Committee, the Rev. Millard moved to elect the Rev. Jeffrey Wylie. The motion passed by electronic vote.

Convention Called to Order

The Rev. Wylie, as President of the Convention, called the Convention to order.

Certification of Quorum

The President called upon Mrs. Shannon Sims, Acting Secretary, to certify a quorum. Mrs. Sims stated that a quorum was present as defined by Article V Section 1 of the Constitution.

Election of Secretary of Convention

The President called upon Mr. Tim Moore, President of Diocesan Council, to nominate a Secretary of Convention. Mr. Moore asked for nominations from the floor. Hearing none, on behalf of Diocesan Council, Mr. Moore asked for a motion to elect Mrs. Shannon Sims as Secretary of Convention. Mr. Tom Sands moved to elect Mrs. Sims. The motion was seconded by the Rev. Andrea Millard and passed by electronic vote.

Appointment of Judge of Elections

The President appointed Mrs. Sarah Kwolek as Judge of Elections.

Congregational Delinquencies

Annual Congregational Reporting Delinquencies

The President read Annual Congregational Reporting delinquencies: Church of our Savior, Glenshaw and St. Elizabeth, Bridgeville. Pursuant to Canon IV Section 2B, any parish failing to submit an annual congregational (parochial) report shall not be entitled to a seat in the Convention.

Audit Delinquencies

The President read Audit delinquencies: Church of Our Savior, Glenshaw; Church of the Redeemer, Nashville; Epiphany Anglican Fellowship, Ligonier; and Jonah's Call, East End. Pursuant to Canon XI Section 5, a parish that is delinquent in filing a financial audit with the diocesan office for the previous year is determined to be delinquent, and any and all lay deputies of such delinquent parish shall be entitled to seats with voice but without vote.

Granting of Vote to Delinquent Congregations

Notwithstanding the foregoing reports, the President called upon the Rev. John Chaney, who moved to grant lay deputies from those congregations' delinquent in providing audits the vote in the Convention. The motion was seconded by Mr. Tom Sands and passed by electronic vote.

Welcoming of Non-Deputy Representatives

The President welcomed three members of the Standing Committee who are not deputies: Mr. Doug Wicker, Mrs. Monique Magness, and Mr. Kirk Botula. The President also welcomed Canon Phil Ashley, Provincial Advisor to the Standing Committee, to assist the Convention on matters of canon law and procedure. Mr. Tom Sands moved to grant a seat and voice to Standing Committee members. The motion was seconded and passed by electronic vote. The President recognized diocesan staff and others providing assistance to the Convention.

Approval of Minutes of the 154th Annual Convention

The President asked for corrections and additions to, as well as questions regarding, the Minutes of the 2019 Convention, as provided in the Pre-Convention Journal prior to the Convention. Hearing none, the President declared the Minutes to be approved.

Statement from the Standing Committee

The President called upon the Rev. David Grissom to address matters relating to the recent resignation of Bishop Hobby as Diocesan Bishop. The Rev. Grissom, Mrs. Monique Magness, Mr. Nick Storm, and Cn. Phil Ashley answered questions provided both in advance and from the floor. Following the discussion, Cn. Joanne Martin led the Convention in a time of prayer, followed by a short break, during which a Year in the Life of the Diocese video was shown.

Results of District Caucuses

The President called upon Mrs. Kwolek to announce the results of District Caucuses, which occurred prior to the Convention. Mrs. Kwolek announced District Caucus results as follows:

District 1 "Ohio Valley"

Board of Trustees – Susan Hovanac, Prince of Peace, Hopewell

Council – Kathy Loriso, Mosaic, North Fayette

District Chair – The Rev. Dn. Tom Turney, Christ Church, New Brighton

District Vice-Chair – The Rev. Dennett Buettner, Church of the Savior, Ambridge

District 2 "Northlands"

Board of Trustees – Mrs. Delia Bianchin, Esq., St. Peter's, Butler

Council – Mr. Kirk Haberman, All Saints, Cranberry

District Chair – Rev. Dr. Donald Shepson, Grace, Grove City

District Vice-Chair – Rt. Rev. David Hicks, St. Peter's, Butler

District 3 "Allegheny Valley"

Board of Trustees – Incumbent, Mr. John Kerns (2nd term), Christ Our Hope, Natrona Heights

Council – Mr. Bill Klingensmith, Holy Innocents, Leechburg

District Chair – Rev. John Bailey, Christ Our Hope, Natrona Heights

District Vice-Chair – Rev. Alex Shuttleworth, Christ Church, Fox Chapel

District 4 "Eastern Kingdom"

Council – Mr. Mardi Vincent, Somerset Anglican

District Chair – The Rev. Jeffrey Wylie, Christ's Church, Greensburg

District Vice-Chair – Rev. Bryan Jarrell, Epiphany Anglican Fellowship, Ligonier

District 6 "City and City South"

Board of Trustees – Mr. Jack Walsh, Ascension, Oakland

Council – Rev Jonathan Millard, Ascension, Oakland

District Chair – Mrs. Marilyn Chislaghi, Ascension, Oakland

District Vice-Chair – Mr. Avin Fernando, Seeds of Hope, Bloomfield

District 8 "Two Rivers"

Council – Deacon Carolyn Nunnally, Reconciliation, Penn Hills

District Chair – Rev. David Grissom, St. Alban's, Murrysville

District Vice-Chair – Deacon Carolyn Nunnally, Reconciliation, Penn Hills

District 9 "Beyond the Burgh"

Council – Rev. Michael Arnold, Epiphany, Nashville

District Chair – Rev. Kenny Bengé, Redeemer, Nashville

District Vice-Chair – Rev. Thomas McKenzie, Redeemer, Nashville

District 10 "Southern Kingdom"

Board of Trustees – Mr. Bill Messmer, Trinity, Washington

Council – Rev. Keith Almond, Christ Church, Brownsville

District Chair – Rev. Regis Turocy, True Vine, Monongahela

District Vice-Chair – Deacon Nancy Cain McCombe, Christ the Redeemer, South Hills

Acceptance of District Caucus Results

The President called upon Mr. Tom Sands, who moved to set aside the notification requirement for elections in order to accept the results of the District Caucuses, which took place prior to the Convention. The motion was seconded by the Rev. Elaine Storm and passed by electronic vote.

Postponement of Elections to Offices and Committees

The President called upon Mr. Tom Sands, who moved to postpone elections to diocesan offices and committees until the resumption of the Convention, to be completed before the end of 2020. The motion was seconded by the Rev. Elaine Storm. Discussion followed, with the clarification of several matters relating to the nomination and election processes. The President reported that nominations for diocesan offices and committees will be reopened, and a Nominating Committee will be reestablished. The motion to postpone elections passed by electronic vote.

The President asked the Convention to prayerfully consider nominations for diocesan offices and committees. The diocesan office will publish a list of open positions on November 11th. The President asked that nominations be submitted by November 30th, so that they may be presented electronically by December 2nd prior to resumption of the Convention on December 12th.

Budget Overview

The President called upon Mr. Tim Moore, President of Diocesan Council, who moved to postpone the approval of a 2021 diocesan budget until after the resumption of the Convention, to be completed before the end of 2020. The motion was seconded by Mr. Tom Sands. Discussion followed. Following the discussion, the motion passed by electronic vote.

Report of Diocesan Updates

The Rev. Grissom reported on recent farewells and resignations and welcomed new clergy. The Rev. Grissom also announced the date and time of the next Convention: Saturday, November 6th, 2021 at 9:00 am via video conference.

Expression of Thanksgiving

Bishop David Hicks moved to extend grateful thanks to Bishop Jim and Shari Hobby for their years of service to our diocese and assure them of our continued prayers. The motion was seconded and passed by electronic vote.

Recess of Convention

At the invitation of the President, the Rev. David Wilson moved to stand in recess and resume business on December 12th at 9:00 a.m. via video conference. The motion was seconded by the Rev.

Glenn Crytzer. Discussion followed. Following the discussion, the motion was approved by electronic vote. The President declared the Convention to be in recess. Cn. Joanne Martin led the Convention in closing prayer.

Resumption of Convention

On December 12th, following Morning Prayer led by Cn. Joanne Martin, an address by Interim Bishop Martyn Minns, and a review of the Rules of Order for electronic voting by Mr. Tom Sands and Mrs. Sarah Kwolek, the President called the Convention back to order. The President called upon Mrs. Shannon Sims to certify a quorum. Mrs. Sims affirmed that a quorum was present as defined by Article V Section 1 of the Constitution.

Seating of Non-Deputy Representatives

The President welcomed members of the Board of Trustees and Diocesan Council who are not deputies, as well as Bishop Grant LeMarquand. At the invitation of the President, Mr. Tom Sands moved to grant seat and voice to non-deputy representatives of the Board of Trustees and Diocesan Council, as well as Bp. LeMarquand. The motion was seconded by the Rev. Elaine Storm and passed by electronic vote. The President thanked diocesan staff and welcomed guests joining via livestream.

Nominating Committee Report

The President called upon Mr. Tim Moore to report. On behalf of the Nominating Committee of Diocesan Council, Mr. Moore referred the Convention to the slate of nominees presented via email on December 4, 2020 and asked for a motion to add Dr. Leslie Thyberg to the ballot as a lay nominee for the Provincial Assembly. The Rev. Andrea Millard moved to add Dr. Thyberg to the ballot. The motion was seconded by the Rev. David Grissom and passed by electronic vote. The following names were put forward for election:

1. Standing Committee (1 lay, 1 clergy): Mrs. Ann McCarthy, Mr. Wicks Stephens, the Rev. Dr. Keith Almond, the Rev. Capt. Herb Bailey, the Rev. Eric Rodes
2. Committee on Canons (1 lay, 1 clergy): Mr. James Carney, Mr. Charles Metcalf, the Rev. David Ketter, the Very Rev. Cn. John Park
3. Array (2 lay, 1 clergy): Mrs. Angel Bailey, Mrs. Marilyn Knotts, Mr. Wallace Scott, Mr. Nathan Twichell, the Rev. Andrew DeFusco, the Rev. Frances Metcalf, the Rev. Paul Sutcliffe
4. Provincial Assembly (2 lay and 1 alternate, 1 clergy and 1 alternate): Mrs. Delia Bouwers Bianchin, Mrs. Shannon Sims, Dr. Leslie Thyberg, the Rev. Andrea Millard, the Rev. Dr. Stephen Noll
5. Board of Trustees (1 lay): Mr. Alan Komm

Elections took place by committee or office via electronic vote. The results of the elections were as follows:

1. Standing Committee: Mr. Wicks Stephens, the Rev. Capt. Herb Bailey
2. Committee on Canons: Mr. Charles Metcalf, the Rev. David Ketter

3. Array: Mrs. Marilyn Knotts, Mr. Wallace Scott, the Rev. Andrew DeFusco
4. Provincial Assembly: Mrs. Shannon Sims, Dr. Leslie Thyberg (Mrs. Delia Bouwers Bianchin is alternate), the Rev. Dr. Stephen Noll (the Rev. Andrea Millard is alternate)
5. Board of Trustees: Mr. Alan Komm

Report of the Budget and Godly Shares

Following a break, the President called upon Mr. Kirk Botula, member of the Standing Committee, to present the 2021 Budget. The Budget makes various preparations for the arrival of a new Bishop. Mr. Botula also reported on Godly Share estimates, which reflect income adjustments due to Covid-19. Discussion followed. Mr. Botula thanked Mr. Nick Storm, Interim Director of Administration, for his service to the diocese in developing the 2021 Budget. Following the discussion, the President called upon Mr. Moore, who, on behalf of Diocesan Council, moved to approve the Budget as presented. Discussion followed. Following the discussion, the motion passed via electronic vote.

Updates from the Standing Committee

The Rev. Grissom reported on updates from the Standing Committee. A time of question and answer, moderated by the President, followed.

Thanksgiving for Service to the Diocese

On behalf of the Convention, the Rev. Grissom expressed gratitude to those transitioning from diocesan offices and committees for their faithful service to the diocese.

Adjournment of Convention

At the invitation of the President, the Rev. Elaine Storm moved to adjourn. The motion was seconded by the Rev. Andrea Millard and passed by electronic vote. The President declared the Convention adjourned. Cn. Joanne Martin led the Convention in closing prayer.

Unapproved Minutes of the 156th Annual Convention

Friday, November 5th, A.D. 2021

The One Hundred Fifty-Sixth Annual Convention of the Anglican Diocese of Pittsburgh convened on Friday, November 5th, 2021 over Zoom. Registration of deputies was conducted prior to the Convention online. The Rev. Cn. Dr. Andrea Millard, clergy member of the Standing Committee, opened Convention with prayer, at 6:30 p.m.

Agenda Overview

The Rev. Elaine Storm, a clergy member of the Standing Committee, gave an overview of the Convention Agenda.

Rules of Order

Mr. Wicks Stephens, a lay member of the Standing Committee, reviewed the Rules of Order as set forth in pp. 38-42 of the Constitution & Canons of the Anglican Diocese of Pittsburgh, with discussion of the accommodations to meet the limitations of the online Zoom webinar format led by Sarah Kwolek, Director of Administration.

Election of a President Pro Tempore

The Rev. Deacon Herb Bailey, pursuant to Article IV of the Constitution, nominated the Rev. David Grissom, President of the Standing Committee, to serve as the President pro tempore of this Convention. A request for other nominations was issued, and, hearing none, Dcn. Bailey moved that the Rev. David Grissom serve as the President pro tempore of this Convention. Cn. Andrea Millard seconded the motion. There was no discussion, and the motion carried.

Call to Order

The Rev. David Grissom called the 156th Convention of the Anglican Diocese of Pittsburgh to order.

Certification of Quorum

Ms. Ann McCarthy, Acting Secretary, stated that a quorum was present as defined by Article V Section 1 of the Constitution.

Election of Secretary of Convention

The Rev. David Grissom called upon Mr. Tim Moore, President of Diocesan Council, to nominate a Secretary of Convention. On behalf of Diocesan Council, Mr. Moore nominated Ms. Ann McCarthy as Secretary of Convention. There were no other nominations. Leslie Thyberg moved that Ms. McCarthy be elected as Secretary of Convention. The motion was seconded by Mr. Kirk Haberman. There was no discussion. The motion carried.

Appointment of Judge of Elections

The Rev. David Grissom appointed the Rev. Deacon Cariño Casas to serve as Judge of Elections

Resolution to Admit a Mission Fellowship

Rev. Grissom invited the Rev. Clint Kerley, Rector of St. Stephen's Church, to propose a Resolution to receive Redeemer Anglican Church, North Boroughs, as a Mission Fellowship in the Diocese. Rev. Kerley proposed:

WHEREAS Redeemer Anglican Church, North Boroughs, formerly a church plant of St. Stephen's, Sewickley, has incorporated as a Pennsylvania non-profit corporation, and now seeks to be received by the Anglican Diocese of Pittsburgh as a Mission Fellowship; and

WHEREAS this congregation has met the canonical requirements for acceptance into the Diocese as a Mission Fellowship;

NOW, THEREFORE, BE IT RESOLVED that this 156th Annual Diocesan Convention of the Anglican Diocese of Pittsburgh receive, with joy, Redeemer Anglican Church, North Boroughs as a Mission Fellowship, with full privileges and responsibilities, and with seat and voice in this Convention.

The Resolution was seconded by Ms. Marjorie Loesch. There was no discussion and the Resolution was adopted. Rev. Grissom welcomed Redeemer Anglican into the Diocese, and Bp. Minns prayed for them.

Annual Reporting Delinquencies

Rev. Grissom read the Annual Congregational Report delinquencies: Church of our Saviour, Glenshaw, did not complete the annual congregational report for 2020. Pursuant to Canon IV, Section 2B, "If a congregation fails to submit an annual congregational report on or before March 1, any and all deputies from such delinquent congregations shall not be entitled to Seats in the Convention."

Audit Delinquencies

Rev. Grissom read the 2020 Audit delinquencies: Church of the Great Shepherd, Wheaton, Illinois; Church of our Saviour, Glenshaw; and Christ Church, Brownsville. Pursuant to Canon XX, Section 5, "In any case of failure to file such audits, memorandum, or summary as required herein, any and all Lay Deputies of such delinquent Congregations shall be entitled to Seats with voice but no vote in the Convention."

Welcome and Seating of Non-Deputy Representatives

Rev. Grissom welcomed our Interim Bishop, the Rt. Rev. Martyn Minns, the members of the Standing Committee, Board of Trustees, Diocesan Council and Committee on Canons who are not deputies. Pursuant to Canon III, Section 3, these members have the privilege of the floor of Convention but shall have no votes.

Rev. Grissom welcomed the Diocesan Chancellor, Andy Fletcher. Pursuant to Article III, Section 3, the Chancellor shall be ex-officio a member of the Convention with the right to a single vote in the Lay order.

Rev. Grissom welcomed and thanked members of the diocesan staff and volunteers present and not seated as deputies: Sarah Kwolek, Bonnie Catalano, Nathan Blake, Dcn. Cariño Casas (discussion moderator), and David Sadd (technical support via phone).

Rev. Grissom welcomed Observers and Guests viewing via live stream.

Approval of Minutes of the 155th Annual Convention

Rev. Grissom noted that the minutes of the 155th Annual Convention have been delivered in the Pre-Convention Journal. In the review process, it was noted that a Post-Convention journal for the 155th Convention was not published. Following this Convention, this journal will be published to ensure that there is a public record of the clergy in good standing and other transitions announced at the time of last year's Convention.

Dcn. Herb Bailey moved to approve the minutes of the 155th Convention as presented. Cn. Andrea Millard seconded the motion. There was no discussion. Motion was approved.

Chancellor Report

Mr. Andrew K. Fletcher reported that he, his firm, and others have contributed over 400 hours of attorney time over the past couple of years, including providing advice on sensitive investigations, drafting policies with Standing Committee, and working with the Diocese and the Province on Bp. Hobby's resignation and transition. Mr. Fletcher acknowledged the work of Nick Harvest, investigator for Cooper Investigation, with Alex Pappanick; Paul Tzur in Chicago for the Johnson Investigation, assisted by Megan Church; and Rich Weibley, who has assisted with a variety of issues for years.. Tomorrow, we will welcome Delia Bouwers Bianchin as our new Chancellor. His law firm Blank Rome will remain involved and available to serve.

Rev. Grissom thanked Mr. Fletcher for his service and proposed the following resolution:

WHEREAS, Andrew K. Fletcher has been a faithful member of the body of Christ, most recently serving the Anglican Diocese of Pittsburgh within the Anglican Church in North America in many ways, both formally and informally; and

WHEREAS, Andy has represented the Anglican Diocese of Pittsburgh since 2008 and most recently has served as its Chancellor since 2016; and

WHEREAS, he has been most generous in his time and energy in supporting the Diocese through the challenging season of realignment from the Episcopal Church with numerous calls on his time and expertise both for individual congregations and also for the Diocese as a whole; now therefore be it

RESOLVED, that the 156th Convention of the Anglican Diocese of Pittsburgh expresses its sincere appreciation to Andrew K. Fletcher, for his loyal service and continued dedication to the Anglican Diocese of Pittsburgh as a whole, and does hereby recognize and express sincere gratitude to him for his leadership and gifts freely offered to enrich the quality of our communal life; and be it further RESOLVED, that the 156th Convention requests the Secretary of the Diocese to provide Andy with a copy of this resolution.

Motion seconded by Elaine Storm. Motion affirmed by poll vote.

Bp Minns prayed for Mr. Fletcher and those who have helped him to serve the diocese.

Changes to the Growth Fund Guidelines

Mr. Tom Hay, member of the Board of Trustees, proposed the following resolution on behalf of the Board of Trustees to approve changes to the Growth Fund Guidelines and Declaration of Trust as adopted by the Board of Trustees and announced in the first revision of the Pre-Convention Journal on p. 17 and in appendix A, published October 13, 2021:

WHEREAS, the Board of Trustees of The Diocese has duly considered and recommends that certain modifications be made to those certain Diocesan Growth Fund Guidelines and the associated Declaration of Trust (collectively referred to herein as the “Growth Fund Guidelines”), as incorporated in the attached Appendix A, in order to enhance and facilitate a more fulsome, efficient and accountable process for review and consideration of grant and loan requests from clergy and congregations in The Diocese;

WHEREAS, these proposed modifications to the Growth Fund Guidelines were duly considered and approved by the Board of Trustees of the Diocese on July 15, 2021, and are now presented to the Convention for approval in order that the same may be effective;

NOW THEREFORE BE IT RESOLVED, that this 156th Annual Diocesan Convention of the Anglican Diocese of Pittsburgh hereby approves and adopts the Growth Fund Guidelines.

Second by John Kearns. Resolution is adopted.

One question was raised about the size of the Growth Fund and was deferred to later discussion

Results of the District Caucuses

Dcn. Cariño Casas, Judge of Elections, read the results of the District Elections held prior to Convention.

District 1

Council – Lay: Ms. Judith Hall

District Chair –The Rev. Deacon Tom Turney

District Vice-Chair – The Rev. Frances Metcalf

District 2

Council – Lay: 1 vacancy

Clergy: The Rev. Deacon Marybeth Carey

District Chair – The Rev. Deacon Kathy Walzer

District Vice-Chair – The Rev. Eric Phillips

District 3

Council – Clergy: The Rev. Colleen Klingensmith

District Chair – The Rev. John Bailey

District Vice-Chair – The Rev. Alex Shuttleworth

District 4

Council – Lay: Ms. Holly Rubble

District Chair – The Rev. Jeffrey Wylie

District Vice-Chair – The Rev. Bryan Jarrell

District 6

Council – Lay: Ms. Stacey Regan

District Chair – Mr. Avin Fernando

District Vice-Chair – Dr. Leslie Thyberg

District 8

Council – Lay: Mr. Gary Bookhammer (2nd term)

District Chair – The Rev. David Grissom

District Vice-Chair – The Rev. Deacon Carolyn Nunnally

District 9

Board of Trustees – No nominees presented

Council – Lay: Mr. Mark Frost

District Chair – Ms. Ann McCarthy

District Vice-Chair – The Rev. Deacon Jacilyn Goodwin

District 10

Council – Clergy: The Rev. Eric Rodes (2nd term)

District Chair – The Rev. Regis Turocy

District Vice-Chair – The Rev. Dcn Nancy Cain McCombe

Report of the Nominating Committee

Rev. Grissom introduced Mr. Tim Moore, President of Diocesan Council, and member of the Nominating Committee, to begin our election process, and thanked him for his service to the diocese. Mr. Moore stated that the slate of candidates were published in the Pre-Convention journal on October 6, 2021 and reported that no additional nominations were made in advance of Convention and that nominations are now closed.

Committee Votes

Standing Committee – 1 Lay and 1 Clergy Member

Vote to elect Ms. Mary Martha Truschel, lay member, by affirmation.

Vote to elect the Rev. Andrew DeFusco, the Rev. Deacon Dr. Tara Jernigan, or the Rev. Clint Kerley.

First Ballot, vote total did not return a clear majority of votes for one candidate. Candidate with the least votes was removed from the second ballot.

Second Ballot, vote between the Rev. DeFusco and the Rev. Kerley.

Ms. Mary Martha Truschel, lay member, and the Rev. Andrew DeFusco, clergy member, were elected to Standing Committee.

Board of Trustees

Mr. Tom Hay was re-elected to a second term as a member of the Board of Trustees by affirmation.

Array

Vote for 1 lay member, candidates are Mr. Jason McLean (incumbent) and Ms. Millicent Smith

Ms. Millicent Smith was elected as the lay member of Array.

The Rev. Bryan Jarrell was re-elected to a second term as a clergy member of the Array by affirmation.

Committee on Canons

Vote for 1 lay member and 1 clergy member.

Mr. Mark Tader was elected as a lay member of the Committee on Canons by affirmation.

The Rev. Karen Woods was re-elected for a second term as a clergy member of the Committee on Canons by affirmation.

The Convention took a seven-minute break.

The Convention re-convened.

Budget and Godly Share

Ms. Sarah Kwolek, Director of Administration, and members of the Finance Committee, Mr. Doug Wicker and Ms. Diane Edelstein, presented the current financial position of the Diocese and the 2022 Operating Budget. They reported that a Finance Committee was formed this spring to advise the Director of Administration. The committee members are Mr. Tom Hay of the Board of Trustees; The Rev. Keith Almond and The Rev. Jonathan Millard of Diocesan Council; Mr. Doug Wicker, of the

Standing Committee; and Ms. Diane Edelstein, of the Audit Committee. This committee is designed to improve governance, support the diocesan office, and provide financial transparency across all governing bodies.

This past year, a third party has been contracted to provide bookkeeping services.

Mr. Wicker reported that the office renovations are complete, and thanks the Board of Trustees and Diocesan Council for their support during the transition.

Ms. Edelstein, Mr. Wicker, and Ms. Kwolek presented the financial reports, answered questions, and thanked the members of the Finance Committee.

Motion by Mr. Moore to approve the 2022 Operating Budget as presented. Motion approved.

Thanksgiving for Diocesan Service and Transitions

Rev. Elaine Storm and Dcn. Herb Bailey of the Standing Committee announced the clergy, congregational and diocesan staff transitions since the last convention. A few of these names were not announced at the last convention and are included here for public record.

Clergy Transitions:

Transitions by Letters Dimissory out:

The Rev. Whis Hays

The Rev. Justin Hogg

The Rev. Andrew Unger

The Rev. Deacon Joy Unger

The Rev. Benjamin Wulpi

Transitions by Letters Dimissory in:

The Rev. Kevin Antlitz

The Rev. Deacon Cariño Casas

Retired:

The Rev. Connie Hughes

The Rev. David Rucker

The Rev. Doug Sherman, Jr.

Suspended for life:

The Rev. Paul Cooper (Oct 2020)

The Rev. J. Martin Johnson (April 2021)

In Memoriam:

Cn. Andrea Millard prayed for the Rev. Thomas McKenzie and his eldest child, Charlie, who passed away in August.

The Rev. Grissom took a moment of privilege to remember Mrs. Patti Hicks, wife of Fr. Harold Hicks, who died this week.

Clergy serving in interim or new roles:

The Rev. Dr. Stephen Noll, Interim Pastor of Redeemer North Boroughs, Bellevue PA

The Rev. Canon Dr. David Wilson, Interim at All Saints Church, Cranberry Twp. PA

The Rev. Seth Zimmerman, Associate Rector at St. Stephen's Church, Sewickley PA

The Rev. Charles "Chip" Bateson, II, instituted as rector of Reconciliation Anglican Church, Verona, PA

Clergy Ordained Deacons:

Alexander John Banfield Hicks by the Rt. Rev. Martyn Minns

Michael Paul Husted by the Rt. Rev. Dr. Grant LeMarquand

John Mark Smith by the Rt. Rev. Martyn Minns

Clergy Ordained Priests:

The Rev. Michael Wayne Arnold by the Rt. Rev. Martyn Minns

The Rev. Alexander John Banfield Hicks by the Rt. Rev. Martyn Minns

The Rev. Brian Edward Goodwin by the Rt. Rev. Martyn Minns

The Rev. Eric Michael Phillips by the Rt. Rev. Dr. Grant LeMarquand

Congregations Closed or Transferred out of the Diocese:

Church of the Epiphany, Nashville, TN, Closed

Good Shepherd Anglican Mission, Harrisburg, PA, transferred to REC Diocese of the Northeast & Mid Atlantic

Word of Light Fellowship, Pittsburgh, PA, Closed

Staff Transitions:

Sarah Kwolek, became Director of Administration in January of this year.

Janet Cummings, Financial Secretary, served from February 2005 until her retirement in May of this year

Kristen Parise, Director of Communications, served from August 2017 to August of this year

Governing Body Transitions:

The following names will complete their terms serving our governing bodies this year:

Standing Committee:

The Rev. David Grissom

Mr. Doug Wicker

Board of Trustees:

Ms. Delia Bouwers Bianchin

Mr. Bill Messmer

Ms. Carly Taylor

Diocesan Council:

Ms. Anna McKeon Brychik, District 1

The Rev. John Bailey, District 3

Mr. Tim Moore, District 4

Diocesan Leadership Committees:

The Array – Ms. Sarah Kwolek

Committee on Canons – The Rev. David Rucker

Deputies to Extra-Diocesan Synods – The Rev. Bill Henry and Mr. Shawn Reed

Bishop Minns prayed thanksgiving for those who have served this past year.

Announcements

Rev. Grissom encouraged attendance at St. Stephen’s Church, Sewickley, tomorrow, at 10 a.m. in person or via livestream, for a report on the search committee

The special convention for the election of a bishop will be convened Saturday, April 30, 2022, at St. Stephen’s Church, Sewickley. The 157th Convention of the Anglican Diocese of Pittsburgh will take place November 4-5, 2022. Also, happy birthday to Sarah Kwolek.

Adjournment

Motion to adjourn Convention by Rev. Elaine Storm, seconded by Cn. Andrea Millard. No discussion. Motion carried.

Rev. Grissom declared the 156th Convention adjourned.

Bp. Minns closed the Convention with prayer at 8:00 p.m..

Respectfully submitted,

Ann McCarthy

Secretary of Convention

Unapproved Minutes of the Special Convention to Elect a Bishop 2022

The Special Convention of the Anglican Diocese of Pittsburgh met Saturday, April 30, 2022 at St. Stephen's Church, Sewickley. The Special Convention was called for the election of a Bishop Diocesan.

Advance registration of clergy, lay deputies and other participating individuals was primarily completed online. Registration by Order and the distribution of voting machines began at 8:00 a.m. in the Atrium. Holy Eucharist followed at 9:00am in Grace Commons. After a short break and attention to late registrations, at 11:00 a.m. the Rev. Eric Rodes (Christ the Redeemer Church, South Hills), Chair of the Bishop Search Committee, welcomed those present, made a few announcements, then introduced the Rev. Andrea Millard (Church of the Ascension, Oakland), a member of the Standing Committee, who called to order this Special Convention to Elect a Bishop.

Provincial Address

Fr. Rodes introduced The Rt. Rev. William "Bill" Murdoch (Advisor to the Archbishop for Episcopal Elections, Anglican Church in North America) who proceeded with the Provincial Address. Grace & Peace. Greetings to bishops present. Share gratitude with all who have worked so hard and served us all. Thanks to Eric Rodes, David Grissam, Elaine Storm. Elect to be confirmed in June by the College of Bishops. ACNA only who elect by all orders of the Church: lay, clergy, bishops; not a patriarch or other head only. Eph 1:13-.. because I heard of your faith, love toward all the saints, I don't cease giving thanks for you, remembering in my prayers... and he put all things under his feet and gave him as head over all things, the Church... fills all in all." St. Ignatius says in discernment to ask the end. Long season of prayer. What do you hope to see happen? 4 Collects at a consecration: 1. Opening Collect 2. At the start of the Consecration 3. At the end of the Consecration 4. At the presentation of the scriptures.

Election of President pro tempore

Due to the absence of an elected bishop to preside over the convention, Article IV of the Constitution requires that, "The members of the Convention shall elect, from the Presbyters, a President *pro tempore*." Mtr. Millard nominated the Rev. Elaine Storm (Mosaic Church, North Fayette), President of the Standing Committee. Other nominations were invited. Hearing none, Mtr. Andrea moved that Mtr. Storm so serve. The motion was seconded and passed by voice vote.

Certification of Quorum

Pres. Storm called upon Ms. Stacey Regan (Church of the Ascension, Oakland), Secretary of Convention, to certify a quorum according to Article V, Section 1 of the Constitution. In advance of roll call and based on registration for today's events, said quorum was confirmed.

Recognition of Secretary of Convention

Pres. Storm recognized Ms. Stacey Regan (Church of the Ascension, Oakland), appointed by Diocesan Council, as Secretary of Convention.

Appointment of Assistant Secretary

Pres. Storm appointed Ms. Ann McCarthy (All Souls, Wheaton IL), Secretary of the Anglican Diocese of Pittsburgh 2021 Convention, to serve as today's Assistant Secretary of Convention.

Appointment of Committee on Claims of Deputies to Seats

Pres. Storm appointed the Rev. Jonathan Millard (Church of the Ascension, Oakland), President of Diocesan Council, to serve as the chair of the Committee on Claims of Deputies to Seats, formed from our Diocesan Council.

Recognition of Judge of Elections

Pres. Storm recognized Ms. Anna McKeon as Judge of Elections.

Appointment of Tellers

Pres. Storm appointed Fr. Millard and Mr. Derek Herrington to serve as the Tellers of Election.

Appointment of Sergeant-at-Arms

Pres. Storm appointed the Rev. Jay Slocum to serve as Sergeant-at-Arms.

Claims of Deputies to Seats

Pres. Storm invited Fr. Millard to verify the Claims of Deputies to Seats for this Special Convention.

Godly Share Delinquencies

Fr. Millard identified Church of the Great Shepherd (Wheaton IL) as being delinquent in their 2021 Godly Share and having not sent a delegation for today's events.

Annual Reporting Delinquencies

Fr. Millard announced that all churches in the diocese had completed their annual reporting for 2021 in a timely fashion for the first time in five years!

Audit Delinquencies

Fr. Millard named three churches who had yet to submit a financial audit for 2020: Church of the Great Shepherd (Wheaton IL), Church of our Saviour (Glenshaw), and Christ Church (Brownsville). He stated pursuant to Canon XX, Section 5, "In any case of failure to file such audits, memorandum, or summary as required herein, any and all Lay Deputies of such delinquent Congregations shall be entitled to Seats with voice but no vote in the Convention."

Extension of Seat, Voice and Vote to Mission Fellowships (Canon XVIII, Section 3)

Fr. Millard presented a resolution concerning deputations of the following Mission Fellowships: Redeemer (North Boroughs) and St. Thomas (Ft. Collins CO).

Resolution

Resolved, by this Special Convention of 2022, that, all members here present of the deputations of Mission Fellowships, not canonically compromised by other provisions of the Canons, be given seat, voice and vote under the provisions of Canon XVIII, Section 3.

Pres. Storm asked for a motion on the Resolution. The motion was seconded and passed by voice vote.

Welcome and Seating of Non-Deputy Representatives, Observers and Guests

Pres. Storm welcomed Ms. Delia Bouwers Bianchin, Esq., our Diocesan Chancellor, pursuant to Article III, Section 3, to be *ex-officio* a member of the Convention, with the right to a single vote in the Lay order. She also welcomed The Rt. Rev. Martyn Minns (Interim Bishop); Ms. Sarah Kwolek (Diocesan Director of Administration,); members of the Bishop Search Committee, the Standing Committee, Board of Trustees, Diocesan Council; and members of the various committees and commissions of the Diocese who are not deputies.

Reading of Section D of the Rules of Order

Fr. Rodes informed those present that the Constitution and Canons of our Diocese state that, when the Convention gathers, the President of the Convention shall, in the hearing of the Convention, read **Section D of the Rules of Order**, that all may prepare themselves for the duty about to be performed. President Storm accordingly read Section D of the Rules of Order. (Appendix 1.)

Reading of the Form of Testimonials

Pres. Storm requested all clergy and lay deputies to stay in the room until the conclusion of the Convention; and just before adjourning, to come forward to sign the testimonials and return their voting keypad.

She then read the **Form of Testimonials** (Appendix 2.) which is to be signed on behalf of the Bishop-elect. After reading said Form, she announced that nominations were next in order.

Presentation of Candidates for Nomination

Fr. Rodes stated that the Bishop Search Committee had presented a slate of candidates to the Standing Committee. He invited the Rev. Herb Bailey (Deacon, Prince of Peace, Aliquippa), member of the Standing Committee, to present the nominees to the Convention, admonishing those present to make no word or comment, as such would only be in order in Committee of the Whole.

Dn. Bailey presented the nominees for the office of Bishop in the Anglican Diocese of Pittsburgh, in the order as drawn by lot:

The Rev. Alex Cameron

The Rev. Peter Frank

The Rev. Joel Scandrett

Fr. Rodes informed the Convention of **Committee of the Whole** protocols, stating “At any time for the purpose of discussing the election process or nominations, the Convention may, by majority vote, go into Committee of the Whole, and shall sit with closed doors. The purpose of the Committee of the Whole is not to legislate but to deliberate matters and nominations to be presented to the Convention. Only certified deputies, lay and clerical, sit in the Committee of the Whole. When the Convention is sitting as the Committee of the Whole, all those who are not deputies withdraw until the Committee of the Whole recesses, except the following shall be entitled to seats but shall be without vote and without voice: members of the Nominating/Search Committee (if other than the Standing Committee), the Chairman of the Convention Committee, the Vice Chancellors, the Diocesan Administrator, and the Judge of Elections.”

Prescribed Worship for the Election of a Bishop

Fr. Rodes invited the Rev. Clint Kerley (St. Stephen’s, Sewickley) to lead a time of worship.

Prayer for Convention

Almighty God, giver of every good gift: Look graciously on your Church, and so guide the minds of those who shall choose a Bishop for this Diocese that we may receive a faithful pastor who will preach the Gospel, care for your people, equip us for ministry, and lead us forth in fulfillment of the Great Commission; through Jesus Christ our Lord. Amen.

The **Veni Creator Spiritus** was said together.

Silent prayer

The Lord’s Prayer was prayed together.

Roll Call

Fr. Rodes invited the Tellers, Fr. Millard and Mr. Herrington, to come forward and call the roll for deputies in the clergy and lay orders, respectively, including the lay deputy alternates, which were certified during registration. Ms. Regan, Secretary of Convention, confirmed attendance as sufficient to achieve the concurrent majority needed in both orders to elect our new Bishop.

There being more than two-thirds of each order present, election by simple majority was required. All clergy and lay deputies present were certified according to the following registration lists.

175 Clergy in regular standing

117 Present

67 % of eligible clergy

51% Needed to elect a bishop

98 Certified lay deputies

92 Present

94 % of certified lay deputies

51% Needed to elect a bishop

Fr. Rodes request Ms. Annan McKeon, Judge of Elections, came forward and verified that the keypads for electronic voting had been distributed appropriately during registration by Order of lay and clergy to all deputies in attendance upon arrival and in advance of this meeting.

Fr. Rodes led everyone in the use of the voting machines and a practice use. It was confirmed that all 209 votes went through and counted. After discussion a 2nd practice ensued and all 209 went through and were counted.

First Ballot

Fr. Rodes invited all deputies to cast their vote, following which Convention continued with prayer and worship while the Tellers conferred over the results.

President Storm announced the results of the first ballot.

	<u>Clergy</u>	<u>Lay</u>
<i>Votes Cast</i>	117	92
<i>Votes Necessary to Elect</i>	51%	51%
The Rev. Alex Cameron	65 (55.56%)	48 (52.17%)
The Rev. Peter Frank	40 (34.19%)	27 (29.35%)
The Rev. Joel Scandrett	12 (10.26%)	17 (18.48%)

Announcement of Bishop-Elect

Pres. Storm announced that there was an election by concurrent majority of both Orders. The Rev. Alex Cameron was named Bishop-elect to be confirmed by the College of Bishops.

Consent and Address of Bishop-Elect

The Bishop-elect, the Rev. Alex Cameron, came forward and gave consent to the election, addressing Convention with the words, "Honored. Humbled. The process, while daunting, was

made as easy as possible.” The Rev. Joel Scandrett & Karen, and The Rev. Peter Frank & Andrea were thanked by Pres. Storm and Bsp. Murdoch.

Reminder Regarding the Signing of the Testimonials

Pres. Storm reminded all deputies that they are required to remain in the room until adjournment, which would follow our closing worship and their signing of the testimonials.

Prayers and Praises

All sang “Great is Thy Faithfulness.”

Bsp. Minns read 1 Corinthians 2:9

Bsp. Murdoch prayed for the Bishop-elect.

All deputies, clerical and lay, signed the required form of testimonials certifying the election (clergy to the left tables, lay deputies to the right tables), at which time they also turned in their voting keypads.

Adjournment

Pres. Storm entertained a motion for the Convention to be adjourned. The motion was seconded and passed by voice vote. At 12:10 p.m. Pres. Storm declared the Special Convention of 2022 adjourned *sine die*.

Bsp. Minns dismissed everyone with a Blessing.

Respectfully submitted,

Ms. Stacey Regan, Secretary of Convention

Appendix 1.

Section D of the Rules of Order

1. Deputies to Convention shall be given opportunity to submit names to be considered for election as Bishop. Deputies shall also be given opportunity to submit questions to be answered by nominees. A process to determine which names are to be placed before convention, and which questions are to be asked of nominees may be adopted by Standing Committee, or by a committee appointed by Standing Committee for that purpose. The names of nominees to come before the Convention, and their responses to any questions, shall be clearly communicated in writing prior to the meeting of Convention.

2. Pursuant to Article II, Section 3 of the Constitution of this Diocese, the Secretary of the Convention shall send to each Deputy and Alternate Deputy, as well as to every member of the clergy entitled to vote, the following sections of our Constitution and Canons:

- a. Article I and X of the Constitution of the Anglican Church in North America
- b. Canon 8, Title III, (Anglican Church)
- c. Article XIV of the Constitution of the Diocese, and
- d. Section D, Rules of Order of the Diocese.

3. When the Convention gathers the President of the Convention shall, in the hearing of the Convention, read Section D of the Rules of Order, that all may prepare themselves for the duty about to be performed. Then the President shall read the form of testimonials which are to be signed in behalf of the Bishop-elect and shall then announce that nominations will be next in order.

4. The Standing Committee shall present the list of candidates for nomination. All nominations are to be made without comment or discussion.

- a. If there are any nominations intended to be made from the floor of the Convention, they shall be offered at this time. All nominations from the floor shall be permitted, provided:
 - they be made in writing, signed by ten members of Convention representing five churches,
 - consent has been given, in writing, by the nominee,
 - that certified clearances, as used by the Standing Committee, accompany the nomination, and
 - that copies are laid before the Secretary of Convention.
- b. No word of comment as to any nomination, or in praise or censure of any person nominated shall be in order except in Committee of the Whole.
- c. If during the election process a candidate withdraws or is withdrawn from the ballot, no endorsement of another candidate will be in order.

5. At any time for the purpose of discussing the election process or nominations, the Convention may, by majority vote, go into Committee of the Whole, and shall sit with closed doors. The purpose of the Committee of the Whole is not to legislate but to deliberate matters and nominations to be presented to the Convention. Only certified deputies, lay and clerical, sit in the Committee of the Whole. The persons specified in paragraph B1 of the Rules of Order shall be entitled to seats, but not to voice.

6. The order of names of nominees on the ballot shall be chosen by lot.

7. When all things are ready, all present shall be called to prayer, the *Veni Creator* shall be said or sung, and other supplications added by the President of the Convention, followed by silent prayer and The Lord’s Prayer.

8. Tellers will be appointed by the President of Convention. Then, with the Tellers having taken their places, the names of Clergy and Deputies shall be called, all other voices being suppressed. Ballots (unless distributed individually to certified deputies or their alternates at registration) shall be given to those who respond. If a Deputy does not answer to a roll call, the name of an elected and certified Alternate may be announced by the deputation, and recorded by the Secretary of the Convention. The tellers will withdraw to count. While ballots are being counted, prayers, readings of Scripture, hymns, songs, and words of encouragement shall fill the interval. The ballots being counted, the Tellers shall report, and the President shall declare the result.

9. If there be no election by concurrent majority of both Orders, new balloting must be made with all solemnity as before, until, under the guidance of the Holy Spirit, a Bishop is duly chosen and elected.

10. When an election has taken place, appropriate prayers and praises shall be offered. The Bishop or President of the Convention shall appoint a committee to notify the Bishop-elect and to seek consent of the same.

11. All deputies, clerical and lay, shall then sign the required form of testimonials certifying the election.

Appendix 2.

Testimonial of Election

We, whose names are hereunder written, fully sensible of how important it is that the Sacred Order and Office of a Bishop should not be unworthily conferred, and firmly persuaded that it is our duty to bear testimony on this solemn occasion without partiality, do, in the presence of Almighty God, testify that we know of no impediment on account of which the Reverend _____ ought not to be ordained and consecrated to that Holy Office among us. We do, moreover, jointly and severally declare that we believe the Reverend _____ to have been duly and lawfully elected and to be of such sufficiency in learning, of such soundness in the Faith, and of such godly character as to be able to exercise the Office of a Bishop to the honor of God and the edifying of the Church, and to be a wholesome example to the flock of Christ. 30th April, A.D. 2022.

Approved 2022 Budget

	BUDGET	ACTUAL	BUDGET
	Jan - Dec 21	Jan - Aug 21	Jan - Dec 22
Ordinary Income/Expense			
Income			
40 · Godly Share Contributions	842,045.00	535,621.25	836,389.00
41 · Other Contributions	98,750.00	67,282.33	53,750.00
42 · Designated Contributions	28,750.00	2,550.00	-
44 · Program Income	-	7,610.81	-
45 · Interest Income	-	582.60	-
47 · Investment Income	-	20.11	-
Total Income	969,545.00	613,667.10	890,139.00
Gross Profit	969,545.00	613,667.10	890,139.00
Expense			
50 · Province Expenses	87,310.00	54,433.40	91,225.00
51 · Program Expenses	36,350.00	47,418.19	14,975.00
52 · Event Expenses	9,000.00	2,893.95	37,000.00
53 · Staff Salaries & Benefits	386,674.34	191,168.64	307,371.00
54 · Occupancy Costs	63,200.00	38,423.86	56,886.00
55 · Office Expenses	39,772.00	22,975.01	39,240.00
57 · Employee Expenses (inc travel)	29,500.00	15,711.82	45,615.00
58 · Training	550.00	250.00	-
60 · Professional & Consulting	151,656.00	58,387.20	119,047.00
61 · Bishop Search Expenses	18,450.00	43.63	42,565.00
63 · Insurance	11,660.00	7,296.78	3,840.00
65 · Bank and Finance Expenses	-	2,413.20	2,750.00
6600 · Interest Expense	2,325.00	1,409.05	1,725.00
6700 · Additional Staffing & Contingency	-	1,140.75	97,900.00
Total Expense	836,447.34	443,965.48	860,139.00
Net Ordinary Income	133,097.66	169,701.62	30,000.00
Other Income/Expense			
Other Income			
Total Other Income	97,600.00	97,600.00	-
Other Expense			
Total Other Expense	30,000.00	13,677.45	30,000.00
Net Other Income	67,600.00	83,922.55	(30,000.00)
Net Income	200,697.66	253,624.17	-

Godly Share Offerings for 2021 Budget

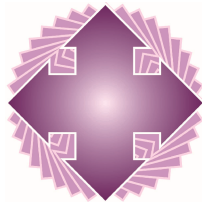
LOCATION	CONGREGATION	2020 OPERATING INCOME	2022 GODLY SHARE CONFIRMED PLEDGE	2022 GROWTH FUND PLEDGE
Ambridge	Church of the Savior	\$142,076.00	\$11,850.00	\$0.00
Beaver	New Life Anglican Fellowship	\$60,643.00	\$3,800.00	\$0.00
Bellevue	Redeemer North Boroughs		\$3,570.00	\$0.00
Bloomfield	Seeds of Hope Anglican Church	\$82,256.00	\$12,000.00	\$0.00
Bridgeville	St. Elizabeth Anglican Mission	\$1,013.00	\$335.00	\$0.00
Brownsville	Christ Church Anglican	\$155,574.00	\$13,057.40	\$1,305.74
Butler	St. Peter's Anglican Church	\$143,666.00	\$14,366.60	\$0.00
Carol Stream	New Jerusalem Church	\$115,167.00	\$14,959.00	\$0.00
Charleroi	St. Mary's Anglican Church	\$93,967.00	\$3,000.00	\$300.00
Cranberry Twp.	All Saints Anglican Church	\$171,044.00	\$17,104.00	\$0.00
East End	Jonah's Call	\$119,422.00	\$14,495.30	\$0.00
Edgeworth	Grace Anglican Church	\$99,860.00	\$9,343.00	\$0.00
Elizabeth	Church of the Transfiguration	\$32,987.00	\$3,436.00	\$240.52
Fort Collins		\$82,524.00	\$1,200.00	\$0.00
Fox Chapel	Christ Church Fox Chapel	\$660,684.00	\$55,150.00	\$0.00
Franklin	St. John's Anglican Church	\$265,654.00	\$13,500.00	\$0.00
Georgetown	St. Luke's Anglican Church	\$19,879.00	\$1,987.90	\$198.79
Gibsonia	St. Thomas Anglican Church, Inc.	\$183,361.00	\$18,336.00	\$1,834.00
Glenshaw	Church of Our Saviour		\$900.00	\$0.00
Greensburg	Christ's Church	\$192,018.00	\$16,000.00	\$0.00
Grove City	Grace Anglican Church	\$287,661.00	\$28,000.00	\$0.00
Homer City	Harvest Anglican Church	\$22,329.00	\$1,800.00	\$0.00
Hopewell	Prince of Peace Church	\$205,460.00	\$20,546.00	\$2,054.60
Johnstown	St. Matthew's Anglican Church	\$59,702.00	\$4,400.00	\$400.00
Leechburg	Holy Innocents Anglican Church	\$24,117.00	\$2,000.00	\$0.00
Ligonier	Epiphany Anglican Fellowship	\$111,723.00	\$9,627.00	\$0.00
Monongahela	True Vine Anglican Church	\$34,000.00	\$3,072.00	\$0.00
Monroeville	St. Martin's Anglican Church	\$73,824.00	\$7,776.00	\$0.00
Mt. Washington	Grace-on-the-Mount Anglican Church	\$105,210.00	\$8,150.00	\$815.00
Murrysville	St. Alban's Anglican Church	\$214,487.00	\$21,448.70	\$2,144.87
Nashville	Church of the Redeemer	\$1,100,000.00	\$63,175.00	\$0.00
Natrona Heights	Christ Our Hope	\$149,250.00	\$14,925.00	\$0.00
New Brighton	Christ Anglican Church	\$116,439.00	\$10,978.20	\$1,097.82
North Fayette	Mosaic Church	\$194,606.00	\$15,830.00	\$1,580.00
Oakland	Church of the Ascension	\$1,786,940.00	\$163,801.00	\$0.00
Patton	Trinity Anglican Church	\$11,423.00	\$1,142.30	\$50.00
Penn Hills	Reconciliation Anglican Church	\$83,030.00	\$9,000.00	\$600.00

LOCATION	CONGREGATION	2020 OPERATING INCOME	2022 GODLY SHARE CONFIRMED PLEDGE	2022 GROWTH FUND PLEDGE
Pittsburgh	Incarnation Church (Anglican)	\$26,026.00	\$2,602.50	\$260.25
Sewickley	St. Stephen's Church	\$1,724,456.00	\$172,445.60	\$0.00
Somerset	Somerset Anglican Fellowship	\$71,054.00	\$5,995.60	\$599.56
South Hills	Redeemer Parish	\$310,157.00	\$31,016.00	\$3,102.00
Springfield	All Saints Anglican Church		\$5,000.00	\$0.00
State College	Incarnation Anglican Church	\$42,000.00	\$2,100.00	\$0.00
Uniontown	St. Peter's Parish Church	\$176,882.00	\$18,960.00	\$948.00
Uptown	Shepherd's Heart Fellowship	\$118,288.00	\$11,828.80	\$1,182.88
Washington	Trinity Church	\$218,394.00	\$17,000.00	\$0.00
Wheaton	Church of the Great Shepherd	\$71,000.00		
Wheaton	All Souls Anglican Church	\$293,767.00	\$11,016.00	\$2,938.00
TOTAL		\$10,254,020.00	\$892,025.90	\$21,652.03

Auditor's Report



GROSSMAN YANAK & FORD LLP
Certified Public Accountants and Consultants



ANGLICAN DIOCESE OF PITTSBURGH

**Financial Statements for the Years Ended December 31, 2020
and 2019 and Independent Auditors' Report**

ANGLICAN DIOCESE OF PITTSBURGH

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of
Anglican Diocese of Pittsburgh

We have audited the accompanying financial statements of Anglican Diocese of Pittsburgh (the "Diocese" - a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Diocese as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Grossman Yamak + Fords LLP

Pittsburgh, Pennsylvania
August 5, 2021

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2020 AND 2019**

<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 271,053	\$ 197,460
Receivables, net	26,980	70,895
Prepaid expenses	4,881	3,250
Notes receivable	20,729	30,661
Certificates of deposit	-	372,000
Investments - mutual funds	376,616	-
Property and equipment, net	<u>139,939</u>	<u>125,273</u>
TOTAL ASSETS	<u>\$ 840,198</u>	<u>\$ 799,539</u>
<u>LIABILITIES AND NET ASSETS</u>		
LIABILITIES:		
Accounts payable	\$ 19,618	\$ 10,450
Accrued other liabilities	95,708	3,743
Funds held for others	5,737	4,265
Paycheck Protection Program loan	97,600	-
Note payable	<u>85,000</u>	<u>100,000</u>
Total	<u>303,663</u>	<u>118,458</u>
NET ASSETS:		
Without donor restrictions	(56,690)	66,626
With donor restrictions	<u>593,225</u>	<u>614,455</u>
Total	<u>536,535</u>	<u>681,081</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 840,198</u>	<u>\$ 799,539</u>

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND OTHER SUPPORT:			
Congregational Godly Share	\$ 892,073		\$ 892,073
Contributions and grants	82,784	\$ 98,899	181,683
Interest and dividend income	332	2,999	3,331
Net assets released from restrictions	<u>123,128</u>	<u>(123,128)</u>	<u>-</u>
Total	<u>1,098,317</u>	<u>(21,230)</u>	<u>1,077,087</u>
EXPENSES:			
Office of the Bishop	469,608	-	469,608
Congregational mission	197,722	-	197,722
Beyond the Diocese	94,292	-	94,292
Transformational networks	11,598	-	11,598
Office of administration	<u>448,413</u>	<u>-</u>	<u>448,413</u>
Total	<u>1,221,633</u>	<u>-</u>	<u>1,221,633</u>
DECREASE IN NET ASSETS	(123,316)	(21,230)	(144,546)
NET ASSETS, BEGINNING OF YEAR	<u>66,626</u>	<u>614,455</u>	<u>681,081</u>
NET ASSETS, END OF YEAR	<u>\$ (56,690)</u>	<u>\$ 593,225</u>	<u>\$ 536,535</u>

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND OTHER SUPPORT:			
Congregational Godly Share	\$ 909,442		\$ 909,442
Contributions and grants	36,919	\$ 85,760	122,679
Interest income	1,531	11,811	13,342
Net assets released from restrictions	<u>201,196</u>	<u>(201,196)</u>	<u>-</u>
Total revenues	<u>1,149,088</u>	<u>(103,625)</u>	<u>1,045,463</u>
EXPENSES:			
Office of the Bishop	452,671	-	452,671
Congregational mission	154,973	-	154,973
Beyond the Diocese	95,349	-	95,349
Transformational networks	13,492	-	13,492
Office of administration	<u>371,225</u>	<u>-</u>	<u>371,225</u>
Total expenses	<u>1,087,710</u>	<u>-</u>	<u>1,087,710</u>
INCREASE (DECREASE) IN NET ASSETS	61,378	(103,625)	(42,247)
NET ASSETS, BEGINNING OF YEAR	<u>5,248</u>	<u>718,080</u>	<u>723,328</u>
NET ASSETS, END OF YEAR	<u>\$ 66,626</u>	<u>\$ 614,455</u>	<u>\$ 681,081</u>

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	PROGRAM SERVICES						
	<u>Office of the Bishop</u>	<u>Congre- gational Mission</u>	<u>Beyond the Diocese</u>	<u>Transfor- mational Networks</u>	<u>Total Program Services</u>	<u>Office of Administration</u>	<u>Total</u>
EXPENSES:							
Salaries and benefits	\$ 391,166	\$ 187,858	-	\$ 4,375	\$ 583,399	\$ 175,890	\$ 759,289
Provincial title	-	-	\$ 85,070	-	85,070	-	85,070
Rent and utilities	-	-	-	-	-	68,238	68,238
Grants	25,730	6,500	-	-	32,230	-	32,230
Travel and automobile	14,085	2,408	-	1,765	18,258	2,570	20,828
Miscellaneous	5,979	956	-	5,067	12,002	43,086	55,088
Business	3,871	-	8,381	-	12,252	15,395	27,647
Office supplies	1,954	-	-	-	1,954	3,383	5,337
Technology services and support	2,959	-	-	298	3,257	51,154	54,411
Insurance	-	-	-	-	-	17,882	17,882
Conferences and conventions	2,064	-	841	93	2,998	-	2,998
Professional services and fees	21,800	-	-	-	21,800	13,382	35,182
Depreciation	-	-	-	-	-	54,545	54,545
Interest	-	-	-	-	-	2,888	2,888
TOTAL	\$ 469,608	\$ 197,722	\$ 94,292	\$ 11,598	\$ 773,220	\$ 448,413	\$ 1,221,633

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2019**

	PROGRAM SERVICES						
	<u>Office of the Bishop</u>	<u>Congre- gational Mission</u>	<u>Beyond the Diocese</u>	<u>Transfor- mational Networks</u>	<u>Total Program Services</u>	<u>Office of Administration</u>	<u>Total</u>
EXPENSES:							
Salaries and benefits	\$ 314,940	\$ 142,478	-	-	\$ 457,418	\$ 172,058	\$ 629,476
Provincial tithe	-	-	\$ 86,663	-	86,663	-	86,663
Rent and utilities	-	-	-	-	-	65,439	65,439
Grants	52,392	5,000	-	-	57,392	-	57,392
Travel and automobile	34,639	6,644	-	-	41,283	4,527	45,810
Miscellaneous	4,823	200	-	\$ 9,125	14,148	29,702	43,850
Business	12,086	651	3,500	-	16,237	21,660	37,897
Office supplies	25,629	-	-	-	25,629	9,650	35,279
Technology services and support	2,976	-	-	1,722	4,698	26,969	31,667
Insurance	-	-	-	-	-	21,642	21,642
Conferences and conventions	5,180	-	5,186	2,645	13,011	-	13,011
Professional services and fees	6	-	-	-	6	12,844	12,850
Depreciation	-	-	-	-	-	5,984	5,984
Interest	-	-	-	-	-	750	750
TOTAL	\$ 452,671	\$ 154,973	\$ 95,349	\$ 13,492	\$ 716,485	\$ 371,225	\$ 1,087,710

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

**STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Decrease in net assets	\$ (144,546)	\$ (42,247)
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Depreciation	54,545	5,984
(Increase) decrease in:		
Receivables	43,915	40,014
Prepaid expenses	(1,631)	(2,454)
Increase (decrease) in:		
Accounts payable	9,168	(3,170)
Accrued other liabilities	91,965	1,786
Funds held for others	<u>1,472</u>	<u>100</u>
Net cash provided by operating activities	<u>54,888</u>	<u>13</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Issuance of notes receivable	-	(15,000)
Collections of notes receivable	9,932	8,458
Purchase of property and equipment	(69,211)	(131,257)
Purchases of investments	(376,616)	-
Purchases of certificates of deposit	-	(250,000)
Proceeds from redemptions of certificates of deposit	<u>372,000</u>	<u>363,000</u>
Net cash used in investing activities	<u>(63,895)</u>	<u>(24,799)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Repayment of note payable	(15,000)	(50,000)
Borrowings under note payable	-	100,000
Proceeds from Paycheck Protection Program loan	<u>97,600</u>	<u>-</u>
Net cash provided by financing activities	<u>82,600</u>	<u>50,000</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	73,593	25,214
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>197,460</u>	<u>172,246</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 271,053</u>	<u>\$ 197,460</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid for interest	<u>\$ 2,888</u>	<u>\$ 750</u>

See notes to financial statements.

ANGLICAN DIOCESE OF PITTSBURGH

NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity - The Anglican Diocese of Pittsburgh (the "Diocese") was formed on October 20, 2009 and is affiliated with the Anglican Province in the United States, the Anglican Church in North America ("ACNA"). The Diocese provides religious assistance, guidance and governance to approximately 60 congregations, most of which are member congregations in the greater Pittsburgh area.

The financial statements of the Diocese reflect the combination of the operating and other funds of the Diocese including funds without donor restrictions, the Diocesan Growth Fund, Archbishop Duncan Legacy Fund and other funds with donor restrictions.

Tax-Exempt Status - The Diocese has been classified as a tax-exempt, non-profit organization under Section 501(a) of the Internal Revenue Code. Accordingly, no provision for federal income tax is required.

Basis of Accounting - The accounts of the Diocese are maintained on the accrual basis.

Financial Statement Presentation - The Diocese reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions result from contributions that are not restricted by donor-imposed restrictions. Net assets without donor restrictions are delineated at Note 10. Net assets with donor restrictions result from contributions whose use by the Diocese is limited by donor-imposed stipulations that either expire by the passage of time or can be fulfilled and removed by the actions of the Diocese pursuant to those stipulations. Net assets with donor restrictions are delineated at Note 11.

Use of Estimates - The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from these estimates.

Cash and Cash Equivalents - The Diocese considers all highly liquid debt instruments with original maturities of three months or less to be cash equivalents. Also, the Diocese maintains, at financial institutions, cash

which may exceed federally insured limits at times and which may at times exceed statement of financial position amounts due to outstanding checks.

Receivables - Receivables consist of amounts due from member congregations, as well as unconditional promises to give from donors, and are stated at the amount management expects to collect, net of any allowance for doubtful accounts or unamortized present value discounts. A valuation allowance is provided for those receivables for which collection is doubtful; uncollectible amounts are written off and charged against the allowance. Increases in the allowance are charged against other expense. Because of the inherent uncertainties in estimating the collection of receivables and the allowance for doubtful accounts, it is at least reasonably possible that the estimates used will change within the near term.

Certificates of Deposit - Certificates of deposit were stated at cost and had original maturities of fifteen months or less. Purchases and sales of certificates of deposit were reflected on a trade date basis. The certificates of deposit were redeemed in 2020 and reinvested in a mutual fund.

Investments - Investments in mutual funds are reflected at fair value. Realized gains and losses and changes in the appreciation (depreciation) of the mutual funds are reflected in the statement of activities and changes in net assets.

Fair Value Measurements - U.S. GAAP establishes a framework for measuring fair value of financial assets. That framework provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value.

- Level 1 - Inputs to the valuation methodology are unadjusted quoted prices in active markets for identical assets and liabilities. Level 1 inputs are considered to be the most reliable evidence of fair value.
- Level 2 - Inputs are not quoted prices in active markets, but they are observable either directly or indirectly.
- Level 3 - Inputs to the valuation methodology are unobservable and may reflect the reporting entity's own assumptions. Level 3 inputs are used in the absence of relevant observable inputs.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The mutual funds are valued at the closing price reported on the active market on which the individual securities are traded (Level 1).

The method described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Diocese believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurements at the reporting dates.

Property and Equipment - The Diocese capitalizes fixed asset purchases and major improvements and betterments that are valued at \$5,000 or more and have a useful life greater than one year. Property and equipment are stated at cost, and are depreciated using the straight-line method based on the estimated useful life or lease term of the related assets which range from four to five years.

Funds Held for Others - Cash held by the Diocese on behalf of member congregations and affiliated organizations is reflected as funds held for others in the statement of financial position.

Availability of Financial Assets - The Diocese's financial assets available within one year of December 31, 2020 and 2019 are as follows:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 271,053	\$ 197,460
Receivables, net	26,980	70,895
Notes receivable - current portion	8,124	9,855
Certificates of deposit	-	372,000
Investments - mutual funds	<u>376,616</u>	<u>-</u>
Total financial assets	682,773	650,210
Less those unavailable for general expenditures within one year:		
Funds held for others	(5,737)	(4,265)
Donor restricted funds	<u>(593,225)</u>	<u>(614,455)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 83,811</u>	<u>\$ 31,490</u>

The Diocese annually adopts an operating budget. Any cash in excess of immediate needs with or without donor restrictions is invested.

Expense Allocation - The costs of providing various program and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Most expenses are directly charged to specific programs or supporting services.

Congregational Godly Share Revenue - Member congregations and mission fellowships support the Diocese through Congregational Godly Share contributions; such support is typically a tithe of a congregation's

operating income and reflects a spiritual commitment of the congregation. Congregational Godly Share contributions are recognized as revenue during the year to which the contribution pertains, and a receivable is reflected for any amounts received after the end of the pertinent year. Adjustments to previous years' estimates of collectible receivables are reflected in the year in which the adjustment is made; approximately \$5,000 and \$23,000 of 2020 and 2019 Congregational Godly Share revenue, respectively, resulted from collections of 2019 and 2018 amounts in excess of the estimated receivable.

Subsequent Events - Management has evaluated subsequent events through August 5, 2021, the date which the financial statements were available to be issued.

2. RECEIVABLES

Receivables consisted of the following at December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Pledges receivable		\$ 15,950
Congregational Godly Share receivable	\$ 13,974	42,408
Insurance receivables from congregations	10,704	18,805
Other	2,302	3,632
Allowance for doubtful pledges	<u>-</u>	<u>(9,900)</u>
Receivables, net	<u>\$ 26,980</u>	<u>\$ 70,895</u>

Pledges receivable are the result of the Archbishop Duncan Legacy fund campaign, which was initiated in 2016. The remaining pledges were fully written off in 2020.

3. NOTES RECEIVABLE

The Diocese has term notes receivable from congregations that bear interest at 3% and are payable in monthly installments. Interest is recognized ratably over the term of the loans and is calculated using the simple-interest method.

The first note is secured by a mortgage, matures in April 2023, and had a balance of \$8,922 and \$12,559 at December 31, 2020 and 2019, respectively. The second note is unsecured, matures in May 2021, and had a balance of \$1,424 and \$4,776 at December 31, 2020 and 2019, respectively. The third note is unsecured, matures in June 2024, and had a balance of \$10,383 and \$13,326 at December 31, 2020 and 2019, respectively.

Aggregate maturities of notes receivable subsequent to December 31, 2020 are as follows:

2021	\$	8,124
2022		6,904

2023	\$ 4,448
2024	<u>1,253</u>
Total	<u>\$ 20,729</u>

4. PROPERTY AND EQUIPMENT

Property and equipment at December 31, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Leasehold improvements	\$ 168,944	\$ 99,733
Software	<u>22,149</u>	<u>31,524</u>
Total	191,093	131,257
Less accumulated depreciation	<u>(51,154)</u>	<u>(5,984)</u>
Property and equipment, net	<u>\$ 139,939</u>	<u>\$ 125,273</u>

Depreciation expense was \$54,545 and \$5,984 for the years ended December 31, 2020 and 2019, respectively.

5. LEASES

The Diocese leases office space and equipment under operating leases that expire at various dates through May 2026. Rent expense was \$45,498 and \$47,799 for the years ended December 31, 2020 and 2019, respectively. The future minimum lease obligations for years subsequent to 2020 are as follows:

2021	\$ 41,581
2022	40,380
2023	37,380
2024	4,380
2025	4,380
Thereafter	<u>1,825</u>
Total	<u>\$ 129,926</u>

6. PAYCHECK PROTECTION PROGRAM LOAN

On May 1, 2020 the Diocese received a Paycheck Protection Program loan in the amount of \$97,600. All or a portion of the loan may be forgiven in accordance with the requirements of the program. The proceeds from the loan were utilized for qualified expenditures in accordance with the program and management received full forgiveness on April 1, 2021. The Diocese elected to recognize the related income in 2021 at the time of forgiveness.

7. NOTE PAYABLE

On August 14, 2019, the Diocese entered into a note payable with a benefactor, the proceeds from which were used to support renovation efforts at the Diocesan offices. The note bears interest at 3%. Interest only payments were due on December 31, 2019, which was paid prior to December 31, 2019, and March 31, 2020, which was paid on April 9, 2020. Thereafter, quarterly principal installments of \$5,000, plus accrued interest, are due through March 2025. The outstanding balance at December 31, 2020 and 2019 was \$85,000 and \$100,000, respectively.

The aggregate maturities of the aforementioned note payable for the years subsequent to December 31, 2020 are as follows:

2021	\$	20,000
2022		20,000
2023		20,000
2024		20,000
2025		<u>5,000</u>
Total	\$	<u>85,000</u>

8. RETIREMENT PLANS

The Diocese maintains a 401(k) plan for all eligible lay employees that have completed one year of service (at least 1,000 hours). Participants in the plan are allowed to contribute a portion of their eligible compensation, not to exceed IRS maximums. The Diocese contributed 11% of all participants' eligible compensation and matched employee contributions up to 4% of the participant's eligible compensation. The Diocese's contributions to the plan during the years ended December 31, 2020 and 2019 were \$33,791 and \$26,177, respectively. Employer and employee contributions are immediately vested.

The clergy in the Diocesan office participate in the ACNA Plan, a church-wide defined contribution pension plan. Total contributions by the Diocese were \$26,302 and \$37,134 for the years ended December 31, 2020 and 2019, respectively.

9. DIOCESAN INSURANCE PROGRAM

The Diocese administers an insurance program for the benefit of its member congregations. The program seeks to minimize property, directors and officers, and workers' compensation insurance costs for the Diocese and participating congregations through central management and placement of insurance coverage. The pro rata share of the cost of insurance premiums is billed to participating congregations and other participating Diocesan organizations.

Billings to the participating congregations and other affiliated organizations for property, directors and officers, and workers' compensation insurances were approximately \$174,000 and \$152,000 for

the years ended December 31, 2020 and 2019, respectively. At December 31, 2020 and 2019, receivables of \$10,704 and \$18,805, respectively, were outstanding related to the insurance program.

10. NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions at December 31, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Undesignated	\$ (91,703)	\$ 43,927
Staying faithful defense fund	(80,000)	(90,000)
Invested in property, net of debt	54,939	25,273
Budget reserve fund	37,978	67,995
Other funds	<u>22,096</u>	<u>19,431</u>
Net assets without donor restrictions	<u>\$ (56,690)</u>	<u>\$ 66,626</u>

11. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at December 31, 2020 and 2019 were available for the following purposes:

	<u>2020</u>	<u>2019</u>
Archbishop Duncan Legacy fund	\$ 387,152	\$ 422,316
Growth fund	202,607	186,816
Bishop's and canon's fund	333	2,188
Other funds	<u>3,133</u>	<u>3,135</u>
Total	<u>\$ 593,225</u>	<u>\$ 614,455</u>

12. PROVINCIAL SUPPORT

The Diocese supports the mission of ACNA through a tithe of its operating income and other contributions. The Diocese contributed approximately \$85,000 and \$87,000 to ACNA for the years ended December 31, 2020 and 2019, respectively, which was included in Beyond the Diocese expense in the statement of activities.

13. SEVERANCE PAY OBLIGATIONS

Effective January 15, 2021, the Diocese entered into a separation agreement with a former Bishop who resigned in October 2020. Although the agreement was executed in 2021, the Diocese began making payments in November 2020 as the terms of the arrangement were mutually agreed upon in 2020. The agreement provides for total payments of \$100,000, plus payroll taxes of \$6,885, payable in installments through October 2021, of which \$75,355 is included in accrued other liabilities at December 31, 2020. Additionally, the Diocese entered into severance agreements with various clergy members whose

positions were eliminated through December 31, 2020, of which \$19,405 is included in accrued other liabilities at December 31, 2020. The expenses of \$106,885 and \$19,405 are reflected as Office of the Bishop and Congregational mission expenses, respectively, in the statement of activities and changes in net assets for the year ended December 31, 2020.

In May 2021, the Diocese entered into a severance agreement with a former employee whose position was eliminated effective May 14, 2021. The agreement provides for total payments of approximately \$18,000, payable in installments through September 2021. Since the terms of this arrangement were not determined until 2021, no obligation exists at December 31, 2020 and the related expense will be recognized in 2021.
